



# **Abstract Guidelines Abstract Submission Deadline: January 26, 2026 - 5:00 PM CST**

## **GENERAL GUIDELINES FOR PODIUM ABSTRACTS**

- Research that has been published in a peer reviewed journal prior to the abstract submission deadline <u>should not</u> be submitted for consideration. Note: If the abstract has been submitted or presented elsewhere but not yet published (online or in print), it is acceptable.
- Podium and Posters accepted at a previous OTA meeting are not eligible for submission.
- The OTA program committee will determine the most effective presentation method, either podium or poster. Abstracts may also be chosen for podium or poster presentation at the Basic Science Focus Forum or International Orthopaedic Trauma Care Forum.

#### New!

- If selected for a poster presentation, presenters are required to stand by their poster during designated times to engage with attendees and answer questions.
- If a presenter does not display their poster at all, all authors and the institution will receive a warning. Repeating the offense the next year will lead to a 1-year ban on presentations from the entire institution in any format.
- It is the corresponding author's responsibility to relay all presentation details to the
  presenting author upon acceptance; subsequent communications will then be directed to
  the presenting author. There is no numerical limit on the number of abstracts an author
  may submit.
- Financial disclosures are mandatory for the presenting author. No oral abstract may be presented without financial disclosure of the presenting author.
- Text must be blinded (no references to author, institutions, or country within the body or title of the abstract. Secondary Analyses of published clinical trials and data sets should disclose the name of the trial in the text. Non-blinded abstracts will not be considered.
- AI Policy: Author agrees to only use AI tools for the following purposes: idea generation
  and general knowledge questions and research meant to enhance Author's understanding
  on a topic. Author may not use AI tools to create final work product (including
  deliverables) or any content (including images) to be distributed by OTA. While using AI
  tools, Author may not enter any OTA or third-party confidential, trade secret, copyrighted
  or other personal or proprietary information into a prompt for an AI tool.

Author shall keep complete and accurate records of all use of AI in conjunction with the Author's work.

GENERAL GUIDELINES FOR BREAKOUTS AND SYMPOSIA

- Faculty participation is limited to a total of 3 symposia or breakout sessions per person. This does not include pre-meeting events.
- It is the responsibility of the Moderator to communicate all presentation information to the faculty upon acceptance, such as topic assignments, length of time, etc. Subsequent emails will be directed to the faculty and moderators.
- Financial disclosures are mandatory for each moderator and faculty on a breakout or symposium and required at the time of submission. No breakout or symposium may be presented without financial disclosure of the moderator and faculty.
- Confirm participation with all faculty prior to submission.

## SUBMISSION CRITERIA FOR BREAKOUTS AND SYMPOSIA

- List Moderator and Faculty with corresponding topics to cover
- Provide an overview of the session in 150 words or less
- Provide a minimum of 3 learning objectives
- Explain the gaps and needs the symposia or breakout will address. Why do we need a breakout of symposia on this topic?

### REQUIRED FORMATTING OF ABSTRACTS

- Abstract character count cannot exceed 350 words. Title, Purpose, Methods, Results, and Conclusion, all count toward the 350 words (excluding images). If you include an image in your submission, 125 words will be removed from the total number of characters available.
- Graphs and Images:
  - You may upload **one** associated file or graphic that is no larger than 5MB. The graphics size will be reduced to 3" x 3" during the conversion process. For best results, size your image to 3 inches x 3 inches (76 mm x 76 mm).
- Abstracts must contain Purpose (hypothesis), Method, Result, and Conclusion.
- Define any abbreviations the first time they are used.
- It is recommended that all terminology, description, and clarification of fractures and injuries be according to the OTA/AO Fracture and Dislocation Compendium. The Fracture Compendium is published in the Journal of Orthopaedic Trauma; Vol 32, Supplement 1, January 2018: Fracture Compendium.
- New! When validated diagnostic criteria exist, authors are encouraged to use them (e.g. Fracture Related Infection (FRI) consensus definition, CDC definition of Surgical Site Infection, modified RUST score for nonunions, etc.)

### FINANCIAL CONFLICT OF INTEREST DISCLOSURES

Presenting authors, moderators and faculty are required to disclose in the Convey disclosure database. All required individuals must have an OTA profile. Disclosures must be dated December 1, 2025, or later. Any disclosures made before this date will not be valid. **Note: Financial disclosures will not be required for corresponding author and co-authors.** 

**ACCME Compliance Reminder:** To maintain compliance with ACCME standards, owners, employees, or stockholders of privately held ineligible companies (i.e., entities whose primary business is producing, marketing, selling, or distributing healthcare products used by or on patients) are generally not eligible to present in accredited CME activities. **Limited exceptions** 

may be made only if the content is entirely unrelated to the company's business lines or solely involves basic science research without clinical recommendations.

#### **BASIC SCIENCE ABSTRACTS**

Authors are frequently unsure if their study should be submitted in the basic science or the clinical section. If the study involves non-living human cadaveric specimens, it most likely should be submitted under "Basic Science". This includes biomechanical studies on cadaveric bones or surrogates, studies involving animals, anatomic cadaveric studies, as well as other traditional basic science topics. Meta-analyses, economic studies, and traditional clinical studies should continue to be submitted in the clinical sections. The program committee reserves the right to move the submission to the section deemed most appropriate.

### LARGE DATABASE STUDIES

There has been a recent increase in submissions of so-called "large database" research. The program committee suggests that authors consider recent recommendations for high-quality studies in the domain [1]. Two particularly relevant suggestions from the editorial include: "[Studies Should] correlate less-common adverse events with modifiable and previously unidentified risk factors, identify adjustable provider - or hospital-level variables associated with readmissions or complication, and compare resource utilization for common interventions across diverse geographic regions or practice settings. [Additionally, studies should] either presented genuinely counterintuitive descriptive finding or provide a specific suggestion to improve clinical care, practice management or public policy." Large database studies that do not follow these guidelines are unlikely to be accepted.

1. <u>Editorial</u>: large database studies - what they can do, what they cannot do, and which ones we will publish, Grauer JN, Leopold SS, Clin Orthop Relat Res. 2015 May; 473(5):1537-9.

# FINALIZING YOUR SUBMISSION

Once you have uploaded your abstract you should review your abstract on the final page. If your abstract is complete, including required financial disclosures, you will be able to submit your abstract. Once all requirements are met, a confirmation email will be sent.

An abstract can be edited at any time up until the submission deadline. Check your status to ensure it is complete, if an abstract is incomplete, click the edit page. **An abstract is considered incomplete until all required financial disclosures are completed.** 

#### MEETING ATTENDANCE

Each presenter is asked to return an electronically signed response stating that they will present the accepted podium, poster, breakout or symposium as well as complete required speaker agreements.

- Those who sign but are unable to attend are asked to find a co-author or faculty to attend and present and alert the OTA office of the change.
- If you are unable to attend and find a replacement you must notify the OTA Office. Those that fail to notify the OTA office and are a no-show will not be allowed to submit an abstract or present at the meeting for the next two years.
- New! If selected for a poster presentation, presenters are required to stand by their
  poster during designated times to engage with attendees and answer questions.

- If a presenter does not display their poster at all, all authors and the institution will receive a warning. Repeating the offense the next year will lead to a 1-year ban on presentations from the entire institution in any format.
- New! It is recommended that a senior author be present in the audience during a podium
  presentation given by a non-senior author, in order to assist with addressing questions if
  needed.
- Urgent issues will be handled at the discretion of the OTA Program Committee Chair.
- **New!** Podium presenters are required to submit a manuscript before the annual meeting, failure to do so will result in a warning. Repeating the offense the next year will lead to a ban on presenting in any format the year after.
- All presenters are expected to pay Annual Meeting registration fees.

#### **IMPORTANT DATES**

January 26, 2026 5:00 PM CST	Abstract Submission Closes
Early April 2026	Accepted / Declined Notifications Sent
May 2026	Annual Meeting Registration Opens
July 1, 2026	Late Breaking Unblinded Abstract Due

QUESTIONS: Contact **Sheila Alegria** with any questions.